



Southeast Oklahoma Library System
Board of Trustees Meeting
November 17th, 2020, 7:00 pm
McAlester Public Library

1. Welcome and Introductions

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

2. Reports

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.

3. Approval of Consent Agenda

- 3.01 Minutes of the September 15th, 2020 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Confirmation of Customer Ban.

4. Items for Board Action or Strategic Discussion

- 4.01 Discussion and Consideration of Office Space Lease for SEOLS Administration.
- 4.02 Discussion and Consideration of Property Purchase for Storage of Bookmobile.
- 4.03 Discussion and Consideration of Revised FY 2021 Budget.
- 4.04 Discussion and Consideration of Implementing Phase 5 of the Classification and Pay Plan on January, 2021.
- 4.05 Discussion and Possible Action Related to SEOLS' COVID-19 Action Plan.
- 4.06 Discussion and Consideration of LeFlore County Action Plan.
- 4.07 Discussion and Consideration of Criteria for Library Facilities Policy.
- 4.08 Discussion and Consideration of SEOLS Library Classifications.
- 4.09 Discussion and Consideration of Revised Fees and Charges Policy.
- 4.10 Discussion and Consideration of Revised Circulation Policy.
- 4.11 Discussion and Consideration of Out-of-State Travel to ALA Annual Conference by Executive Director, Technical Services Librarian, Regional Supervisors, McAlester Manager, and Customer Experience Officer to Attend ALA 2021 Annual Conference.
- 4.12 Discussion and Consideration of Out-of-State Travel to ALA Annual Conference by SEOLS Trustees.
- 4.13 Discussion and Consideration of Revisions to 2021 Board Meeting Dates and Locations.

5. Other Business

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEPLSO bylaws.

6. Adjournment

- 6.01 Adjournment of meeting.