



Southeast Oklahoma Library System
Board of Trustees Meeting
November 16th, 2021, 7:00 pm
McAlester Public Library

1. Welcome and Introductions

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

2. Reports

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.
- 2.03 Association of Rural and Small Libraries Conference report.

3. Approval of Consent Agenda

- 3.01 Minutes of the September 21st, 2021 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Approval of Revised Volunteers Policy. (Recommended by Operating Policy Committee)
- 3.04 Approval of resolution authorizing the Executive Director to declare SEOLS' 2010 Grand Caravan surplus.
- 3.05 Approval of Out-of-State Travel to the 2022 Public Library Association Conference by Managers Sherri Blake, Cindy Bedford, Rachel Morton, Bessi Black, Linda Potts, Ellen Barlow, Leslie Langley, Shannon Elder, Shawna Busby, Eddie Gray and Miranda Wisor.
- 3.06 Acceptance of ARPA Grant in the amount of \$109,524.86.

4. Items for Board Action or Strategic Discussion

- 4.01 Discussion with Segal Group.
- 4.02 Discussion and Consideration of Agreement with Crossland Construction for Construction Management Services.
- 4.03 Discussion and Consideration of Authorizing a Construction Committee to Approve Central Services Construction Bids on Behalf of the Board.
- 4.04 Discussion and Consideration of Fundraising Match Challenge from Puterbaugh Foundation in McAlester.
- 4.05 Discussion and Consideration of Revised FY 2022 Budget.
- 4.06 Discussion and Consideration of Staff Bonus.
- 4.07 Discussion and Consideration of Broken Bow and Valliant Furniture Bids.
- 4.08 Discussion and Consideration of Lease Agreement or Purchase Option for Bookmobile Storage.

5. Other Business

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

6. Adjournment

- 6.01 Adjournment of meeting.