



Southeast Oklahoma Library System  
Board of Trustees Meeting  
May 16, 2023, 7:00 pm  
McAlester Public Library

## **1. Welcome and Introductions**

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- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

## **2. Reports**

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- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.
- 2.03 Texas Library Association Report.

## **3. Approval of Consent Agenda**

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- 3.01 Minutes of the March 28, 2023 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Approval of Updated Cash Handling Policy (Recommended by Operating Policy Committee).
- 3.04 Approval of Updated Friends of the Library Policy (Recommended by Operating Policy Committee).
- 3.05 Approval of Resolution Authorizing Executive Director Michael Hull to Sign All Documents Necessary to Close the Purchase of the Bookmobile Center.
- 3.06 Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-24. This resolution authorizes filing of the Form 471 application(s) for funding year 2023-24 and the payment of the applicant's share upon approval of funding and receipt of services.

## **4. Items for Board Action or Strategic Discussion**

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- 4.01 Discussion and Consideration of Agreement with Coal County to Operate a Library at 115 W Ohio in Coalgate.
- 4.02 Discussion and Consideration of Revised Employee Handbook (Recommended by Personnel Committee).
- 4.03 Discussion and Consideration of Long Range Plan Revisions (Recommended by LRP Committee).
- 4.04 Discussion and Consideration of Revised FY 2023 Budget (Recommended by Budget Committee).
- 4.05 Discussion and Consideration of FY 2024 Budget (Recommended by Budget Committee).
- 4.06A Pursuant to 25 O.S. §307(B)(1), Consider Convening in Executive Session for the Purpose of Discussing the Executive Director's Performance Review and Contract.
- 4.06B Consideration to Exit Executive Session.
- 4.06C Consideration of Executive Director's Contract.

## **5. Other Business**

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- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

## **6. Adjournment**

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- 6.01 Adjournment of meeting.